

WAIARIKI HOUSE
(Hall of Residence for Students of Waiariki Institute of Technology)

REGULATIONS AND RULES 2006

REGULATIONS GOVERNING RESIDENCE

Have these regulations and rules with you when you take up residence. Make sure that you have read them and understood these Regulations and Rules as they govern your residential status at Waiariki House Residence, 1080 Eruera Street, Rotorua, New Zealand.

REFUNDABLE BOND

When a student resident applicant is extended an offer to Waiariki House, a Refundable Bond of \$150.00 is payable. This bond will be retained by Waiariki House if the placement is confirmed, if not it will be refunded. The Refundable Bond is held in a general fund to meet any outstanding liabilities – by way of cost recovery – due to Waiariki House by a student resident or by the resident community as a whole. Any balance shall be refunded to a student resident as soon as practicable after the end of the student's accommodation. This is provided that all conditions relating to the "*Termination of Residence*" are met in full. It should be noted that the *Refundable Bond* shall not be accepted in lieu of payment of board fees.

TERMINATION OF RESIDENCE

A student resident must remove all personal belongings at the time of terminating residence; items remaining will be disposed of accordingly.

The Residential Manager has the right, under the Waiariki Institute of Technology disciplinary regulations, to suspend or expel a resident from Waiariki House. The Residential Manager may also expel a resident where that resident has seriously breached the terms and conditions of the Rules and Regulations Governing Residence.

ROOMS

Most rooms are available on a twin share basis. There are some single rooms.

All room allocations are made by the Residential Manager. No correspondence shall be entered into, unless expressly solicited. The allocation of twin share rooms are at the sole discretion of the Residential Manager; notification of placement in such being given only on arrival at Waiariki House.

TAKING UP RESIDENCE

A resident must, prior to taking up residence, contact the Residential Manager, confirming date and time of arrival at Waiariki House. This may be delegated to the Waiariki Institute of Technology International Centre, for Overseas based students.

ABSENCE

No refund or reduction of accommodation fees shall be made in the case of any absence. However, if a resident is excluded from the Hall by the Residential Manager because of illness, that student resident shall be given the option of terminating residence (in which case liability accrues only up to date of leaving), or of retaining his/her placement for up to three weeks.

LINEN AND LAUNDRY FACILITIES

All laundering is the responsibility of the individual resident. A laundry is located within the building. The Automatic washing machines and dryers are coin operated, at a cost of \$3.00 each wash or dry cycle. All clothing and personal possessions should be clearly marked.

ELECTRICAL APPLIANCES

In each bedroom powerpoints are provided which may be used for a radio, stereo, television, laptop computer, desk light, hairdryer, or shaver.

HEATING

Heating is provided to all bedrooms on a controlled basis, to provide consistent temperature.

MEALS

The accommodation fee does not include meals. A fully equipped modern kitchen is available for the use of residents, who are required to maintain the highest standards of hygiene and cleanliness in the maintenance of the kitchen and associated areas.

SECURITY

A resident should lock their door whenever they are out of their bedroom. It is suggested that a resident take out an appropriate insurance cover on their belonging, on their arrival in New Zealand if they have not already done so. There are two fire exits with self locking doors. Residents may only enter the premises through the main entrance, which also serves as an exit. Residents will be provided with the access code to the main entrance. A resident is required to co-operate, in their own and everyone else's interests, in all matters relating to security.

Waiariki House expressly disclaims any liability for loss to the property of a resident, or the property of any guests of a resident, even if it is occasioned by the negligence of any of Waiariki House employees or duly authorised agents.

WELFARE

Waiariki House will appoint student liaison personnel, or Resident Assistants who will be responsible to the full time Residential manager for the well being of their residents. A resident is urged to consult with the appropriate personnel on any personal matters.